

### PHOTOGRAPHY & FILMING REQUEST

## Supplemental Information Requirements (submit along with a complete SF-299)

	7
Date:	Project Title:
Company:	Production Date(s) - Include backup dates (***application must be submitted 30 days out from filming dates***):
Authorized Company Representative:	
	Primary Contact/Title:
Address:	
Phone:	Phone:
Fax:	Backup Contact/Title & Phone:
Production Information:	
TYPE:  ☐ Still Photography ☐ Commercial	□ TV Movie □ TV Episode Feature Film
□ Music Video□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□	□ Corporate Video □ Documentary □ Other
WHAT WILL THE PRODUCT BE USED FOR?	
PROPOSED LOCATION(S) & ROUTES (Including etc.) ATTACH A MAP:	g size of area to be used, roads, staging areas, legal descrip
Total number of people on location (include actor	ors, crew members, etc.):
Set Up (date, length of time, time of day)	
Production (start/stop):	
Breakdown and restoration (start/stop)	



S	TUNTS/SPECIAL EFFECTS	S PROPOSE	D: (check all that a	apply)			
	□ Pyrotechnics	□□□ Haza	ardous Materials	□ Ripa	arian Area	□ Aerial Stu	ınt
	□ Domestic or Wild A	nimals [	□ Developed Rec	reation Site	□Snow ef	fects □ Othe	r
	Special Request information	า:					
	□ Wilderness		□ Use of ai	rcraft (type, t	ime of day,	flight pattern)	
	□ Weather		□ Other (de	escribe)			
II.	Description of Activity  *(Include map of area, prop of action in full description i	osed ground	d disturbing activition	es, attach narr	atives and st	ory boards	
	*The following information a		we need from the	applicant if yo	ou plan to use	e drones/aircraf	t
	<ol> <li>Copy of FAA drone regis</li> <li>Pilots License</li> <li>Pilots drivers license</li> <li>Copy of aircraft registrati</li> <li>Flight plan</li> </ol>						
	*Include parking plan (vehic	les, equipme	ent, aircraft)				

\*Include staging plan (dressing rooms, catering, portable restrooms, etc.):



### III. Description of Equipment:

_	CARS	TRUCKS	RVS	OTHER (descr
*Action involving vehic	cles and/or equip	ment:		
*Props proposed:				
*Provide approval or an required as part of the a the county contact name	application. If you re	eceived a permit or app		
Name and Title:				
Email:				
Phone:  County Permit Obtained	d:Yes _	No		
	owned by/under			
*Traffic and safety con- use improvements not structures, roadways, e	tc.)?			
use improvements not	tc.)?			



### **Cost Recovery Processing & Monitoring Fees:**

### Processing and Monitoring Fee Schedule for Applications and Authorizations

Category	Hours	Processing/ Monitoring Fee CY 2022*	Processing/ Monitoring Fee CY 2023*
1. (Minimal Impact)	Estimated staff work hours are >1 ≤ 8	\$131	\$146
2.	Estimated staff work hours are > 8  ≤ 24	\$480	\$516
3.	Estimated staff work hours are > 24 \le 36	\$904	\$972
4.	Estimated staff work hours are $>$ $36 \le 50$	\$1,296	\$1,393
5. (Master Agreements)	Varies	As specified in the Cost Recovery Agreement	As specified in the Cost Recovery Agreement
6. (Major Agreements)	Estimated staff work hours are >50	Full reasonable costs, except MLA Full actual costs (MLA)	Full reasonable costs, except MLA Full actual costs (MLA)

#### Land Use Fee Schedule (subject to change)

Minimum Special Use Fees (CY2023)

\$157.29 (R2 minimum fees adjusted annually) for still photography \$200.39 for filming and video



Still Photography Fee Sched	ule:	
Number of people	Daily rate for each location per day	
1-3	\$100.20/day	
4-10	\$133.59/day	
11-30	\$1200.38/day	
31-49	\$333.98/day	
50-100	\$400.77/day	
101+	\$421.98/day or by appraisal	
Motion Picture and Video Fe	e Schedule:	
Daily rate for number of p	eople Daily rate for each location per day	Each Staging Area
1-10	\$200.39/day	\$109.14
11-30	\$333.97/day	\$181.90
31-60	\$601.16/day	\$327.42
61-100	\$801.55/day	\$436.57
101+	\$801.55/day or by appraisal	\$436.57
Daily rate for activities over 20	days is 85% of the daily rate	
Additional Fees:	•	
Activity		Daily Fee
Traffic Control (road closures	, detours, etc.)	\$218.28
Use of Congressional or age Wilderness, Research Natural		\$218.28
Authorized surface disturbate of earth moving equipment or a	nces (grading, removal of rocks, Use animals	\$145.52
Special Effects (crashes, larg	ge pyrotechnics, fire scenes, etc)	\$145.52
A bond may be required for an	y activity requiring surface reclamation or resto	ration.
	fees for time spent processing applications and monitoring author are indexed annually. Ask for a copy of the current year's fee(s) scl	
o be completed by the Forest	Service:	

To be completed by the Forest Service:	
Fees:	
Permit Preparation/Monitoring Cost:	-
Photography/Filming Land Use Fee:	_
Total Amount:	
Certification of Insurance Received: $\ ^\square$ Yes $\ ^\square$ No	
Concessionaire/Permittee Coordination Required: ☐ Yes	□ No
Other Landowner/Agency Coordination Required:   Yes	□ No



#### Additional Information:

Insurance Requirements (Reference FSM 2713.32 and FSH 2709.11, -96-1)
The following insurance guidelines are provided to show why insurance requirements are necessary and how the Certificate of Insurance needs to be prepared to meet the manual/handbook direction.
The Special Use Permit requires the Permittee to indemnify the United States against any liability for damage to life or property arising from the occupancy or use of National Forest System Lands.
The Permit requires the Permittee to have the insurance company name the United States Government (Forest Service) as an additionally insured party. Also, the Certificate of Insurance and the insurance policy shall contain a specific provision to the effect that the policy shall not be cancelled or the provisions changed or deleted before thirty (30) days written notification by the insurance company to the U.S. Government, c/o USDA Forest Service.

A Certificate of Insurance must be presented to the Forest Service before a Special Use Permit will be issued. For long term or high risk projects the Authorized Officer may require that a copy of the actual insurance policy be furnished before the permit is issued. The following acceptable additional insured clause shall be shown in verbatim on the face of the Certificate of Insurance or Binder and, as a clause or an endorsement in the insurance policy.

"It is understood and agreed that the United States Government is additional insured solely as respects liability arising from operations of the named insured."

The certificate holder must read on the Acord 25 form as:

#### **United States Government**

#### c/o USDA Forest Service

#### Grand Mesa, Uncompangre, and Gunnison National Forests

**Delta, CO 81416** 

If these clauses are not on the Certificate of Insurance in verbatim, and are not in the insurance policy or on an endorsement as stated above, a Special Use Permit will not be issued.

The amount of insurance required will depend on the degree of risk involved. The Forest Representative administering the special use permit will inform the prospective permittee of the required liability coverage necessary, such as: (coverages shown are minimums)

\$10,000 Property Damage \$100,000 Death or Injury to One Individual, and \$300,000 Death or Injury to more than One Individual \$300,000 Combined Single Limit (CSL)